

MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT  
WINTERSSET, IOWA DISTRICT MINUTES

February 15, 2011

COMMISSIONERS

FREDERICK MARTENS      MIKE KOCH      TIM PALMER      KEITH SPARKS      TIM ARMSTRONG

**CALL TO ORDER**

Chairman Keith Sparks called the regular meeting of the Madison County Soil and Water Conservation District Commissioners to order Tuesday, February 15, 2011 at 8:00 a.m. in the NRCS office.

**THOSE PRESENT:**

Keith Sparks      Chairman  
Tim Palmer      Commissioner  
Mike Koch      Sect/Treasurer  
Fred Martens      Commissioner  
Tim Armstrong      Vice Chair

**Staff**

Diane Fitch      State Secretary      Tyler Bass-Wildlife Biologist  
George Jensen      NRCS Technician      Wayne Shafer-District Conservationist  
Jeff Seago      Soil Conservationist

**GUEST(S)**

Russell Wright      Darrell Jamison      Cathie Graves  
Bruce Dake      Dan Golightly      Nick Morrell  
Jeff Zimprich      Jeff Koch      Arlan Becker  
Linda Applegate      Lynn Betts      Dennis Pate

**APPROVAL OF THE AGENDA**

16-11 Moved by Palmer to approve the February 15, 2011 agenda.      Seconded by Koch. Motion carried unanimously.

**APPROVAL OF THE MINUTES**

17-11 Moved by Armstrong to approve the December 21, 2010 regular minutes as written. Seconded by Palmer. Motion carried unanimously.

**APPROVAL OF THE FINANCIAL REPORT**

18-11 Moved by Koch to approve the financial report.      Seconded by Martens. Motion carried unanimously.

**BADGER CREEK LAKE WATERSHED**

- Board will wait for the DSC to contact them concerning the Badger Creek DNR contract. A conference call will be arranged after hearing from the DSC, how to proceed will be made at the conference call.

Shafer passed out a Public Hearing notice concerning a Minor Sub-division Plat No. 2 proposed Andy's Acres located on the following described real estate:

3200 BLOCK OF 140th ST  
Parcel C E2 NW NW section 26 T77N R26W Lee twp

Madison County SWCD will send the Developer, Zoning and the Board of Supervisors a letter informing them of our set back regulations.

**TYLER BASS'S REPORT (Wildlife Biologist)**

- General CRP sign up will start March 14<sup>th</sup> through April 15<sup>th</sup>. We will offer workshops, and advertise in the local papers. It will be much the same as the last sign-up except for a few changes for the Pollinator Habitat.
- Rental rates might change?
- Working on completing 15 WHIP applications rankings by February 25<sup>th</sup>.

**JEFF SEAGO'S REPORT (Soil Conservationist)**

- We have five applications for EQIP.
- Received maps from the county assessor which showed Forest Reserve enrollment.
- We have 11 WHIP contracts.

**NRCS REPORT-Wayne Shafer District Conservationist**

- George is continuing to work on cost share estimates and preliminary computer designs.
- **CRP**-Tyler has 2010 CRP contracts completed.
- Badger Creek Watershed. Staff is completing design and estimates for large tile outlet terrace project above M-2. CREP wetland bid letting last December. Bid was awarded to AGE Construction. Work will begin as soon as the weather permits. This will be only the second CREP wetland south of Interstate 80.
- **DNR**- funding for Watershed Planning Grant. Discuss coordinator staffing.
- **EQIP**- Jeff has completed the estimates for the first cutoff. Second round cutoff for applications is 2/25. All WHIP funds must be obligated by 4/1.
- **CSP**-Jeff has completed the signup. Interest from private forestland owners this year. Will schedule field visits in March and April. All contracts must be obligated by 5/16.
- **IJOBS**-Project is completed. Truro is considering Phase II of the project. Shafer will complete the report. Jason will write a grant for Phase 2.
- **CIG**-presentation of preliminary public survey by Validus. Board need to discuss how to proceed.
- **Staff**-Tyler's Private Lands Biologist Cooperative agreement is up for renewal. The district must discuss and make a decision today whether to continue. This is a 2 year agreement.

19-11 Moved by Martens to fund Tyler Bass's position not to exceed \$6500.00 for one year. Seconded by Koch. Motion carried unanimously.

**MEETING ADJOURNED FOR THE BADGER CREEK BUDGET HEARING AND ANNUAL MEETING**

9:45 Regular meeting resumed

**VALIDUS**

- Linda Applegate, Lynn Betts, and Dennis Pate introduced themselves. They presented a power point informing the commissioners of the survey results concerning the state wide small farm survey. Much discussion from the floor. Applegate, Betts and Pate left the meeting.

**OLD BUSINESS**

Armstrong reported a 61/2 yard box scraper could be purchased for around \$8,000-\$9,000 dollars. If we use it for awhile the seller would purchase it back for the original purchase amount. Armstrong will ask the seller if he would finance the scraper. This will be on the March agenda.

Martens and Koch will meet Wayne at the office 2/16/11 at 0915 and attend the North Thompson Watershed review presented by Phil Patterson.

**BILLS APPROVED: \* REVOLVING \* COOP \* DISTRICT \* BADGER CREEK**

20-11 Moved by Armstrong to approve the following expenditures. Seconded by Martens. Motion carried unanimously.

Check #	Recipient	Reason for Expenditure	Amount
769	Tim Doran	Payroll	325.46
4371	Madison County Recorder	Bellamy/Sawyers correction	14.00
4372	Fareway	Banquet food	558.04
4373	Fareway	Banquet	20.67
4374	Iowa Prison Industries	Shipping for awards	21.33
4375	Madison County Recorder	Filing fee for the Marten CREP site	14.00

4376	Cathy Simon	Return of money for wrong order for trees	8.56
4377	Winterset High School	Rental of school 2012 banquet	100.00
4378	Mark It Promotionals	Shirts/duffle bag/clocks	643.33
4379	The Exchange	Newsletter-trees sales, add	413.80

I-M voucher for \$14.00 reimbursement for CREP filing fee was signed.

- Madison County should receive \$9000.00 for the FARM BILL program.
- Sparks left meeting 10:00. Armstrong assumed the role of Chairman.
- Zimprich left the meeting at 10:55.

**GROUP PLANNING REQUEST APPROVED**

**21-11** Moved by Palmer to approve Grant Martson, Darrell Jamison, Frederick W. Martens, and Frederick R. Martens request group planning request for terrace tile outlet projects with the district and NRCS staff. Seconded by Koch. Motion carried unanimously.

*\*Note-Commissioner Frederick Martens abstained from comment and voting.*

**AMENDMENTS APPROVED**

**22-11** Moved by Koch to approve amendment request #12057 Tom Griffith to extend the completion date to December 31, 2011. Seconded by Martens. Motion carried unanimously.

**CONSERVATION PLANS APPROVED**

**23-11** Moved by Palmer to approve the following conservation plans. Seconded by Martens. Motion carried unanimously.

- Kenneth Rogers
- Vin Wildin
- Dave Elgin
- Sara Tessmer
- Ben Johnson
- Ben Johnson

**APPLICATIONS FOR COST SHARE APPROVED**

**24-11** Moved by Martens to approve RANKING 70 #17954 Doug Redenius section 2 Lincoln township for 1000 feet of *narrow base terrace*, 180 feet of 5 inch tile, 650 feet of 6 inch tile, 3 intakes, 1 outlet and seeding costs. Total estimated cost is \$4446.27 50% cost share is \$2223.14 And #17952 RANKING 70 #17952 Doug Redenius section 2 Lincoln for 3000 feet of *waterway*, 6000 feet of 4 inch tile, 4 outlets, 1000 feet of fabric check. Total estimated cost is \$15511.76 50% cost share is \$7755.88. Seconded by Koch. Motion carried unanimously.

**25-11** Moved by Palmer to approve RANKING 65 #12207 Rhonda Akers section 14 Webster for 2800 feet of *narrow base terrace*, 450 feet of 8 inch tile, 1350 feet of 10 inch tile, 5 intakes, 2 outlets and seeding costs. Total estimated cost is \$14944.36 50% cost share is \$7472.18. Seconded by Koch. Motion carried unanimously.

- Note #18040 Paul Cain was approved by the board. This was an error by Fitch. The application was cancelled by Cain, therefore it should have been removed from the action items.

**26-11** Moved by Palmer to approve RANKING 65 #14944 Jo Agan (Galen Trucks) section 4 Walnut township for 1500 feet of *narrow base terrace*, 350 feet of 4 inch tile, 600 feet of 6 inch tile, 4 intakes, 2 outlets and 150 feet of seeding costs. Total estimated cost is \$6044.60 50% cost share is \$3022.30. Seconded by Martens. Motion carried unanimously.

**ADJOURNMENT**

Meeting adjourned at 11:15.

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Keith Sparks  
Chairman

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Diane Fitch  
Secretary

Approved: \_\_\_\_\_

**MONTHLY FINANCIAL AUDIT**

- SWCD CD (Union State cert. #28855 – account number 702285 3.05 \_\_\_\_\_)
- SWCD REGULAR SAVINGS (Union State 616656) \_\_\_\_\_
- COOP FUND (Union State 1944169) \_\_\_\_\_
- SWCD REVOLVING FUND (Union State 1944134) \_\_\_\_\_
- BADGER CREEK WATERSHED (levy account) \_\_\_\_\_

*In my monthly audit I determine the accuracy of the books, look for inconsistencies or errors, provide recommendations for corrective action, verify that all funds were sent through appropriate channels and assure the Madison County resources were managed in a businesslike manner within the regulations established by the State of Iowa and the Madison County Soil and Water Conservation District Commissioners.*

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Mike Koch Co-Secretary/Treasurer

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Diane Fitch State Secretary /Treasurer