

MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT
WINTERSET, IOWA

DECEMBER 16, 2015 DISTRICT MINUTES

COMMISSIONERS

FREDERICK MARTENS

MIKE KOCH

TIM PALMER

DWIGHT HONNOLD

LIZ WOODS

CALL TO ORDER

Chairman Frederick Martens called the regular meeting of the Madison County Soil and Water Conservation District Commissioners to order Wednesday, December 16, 2015 at 9:36 a.m. in the NRCS office.

THOSE PRESENT

Frederick Martens	Chairman	Jeff Koch	Assist. Commissioner
Mike Koch	Sect/Treas.	Dan Hanrahan	Assist. Commissioner
Liz Woods	Commissioner	Dwight Honnold	Commissioner

Staff

Wayne Shafer	District Conservationist
Diane Fitch	State Secretary
Lance Porter	Soil Conservationist
Barb Mc Donald	Technician for report
Kesley Drey	Farmbill Biologist
Anna Mac Donald	Badger Creek Watershed Coordinator

APPROVAL OF THE AGENDA

160-15 Moved by Woods to approve the December 16, 2015 agenda. Seconded by Honnold. Motion carried unanimously.

APPROVAL OF THE MINUTES

161-15 Moved by Koch to approve the November 18, 2015 minutes as written. Seconded by Woods. Motion carried unanimously.

APPROVAL OF THE TREASURER'S REPORT

162-15 Moved by Koch to approve the treasurer's report. Seconded Woods. Motion carried unanimously.

BADGER CREEK WATERSHED -Anna Mac Donald

➤ *See attached report.*

Reported a landowner voiced his concern that Madison County is not represented on the Metro Planning Association. The office will research this matter.

Keese, Golightly, Radke and Jones will be sites to view during the Operation and Maintenance tour in Badger Creek.

163-15 Moved by Honnold to reimburse Mac Donald \$34.32 for hardware purchased for the boat ramp signs. Seconded by Koch. Motion carried unanimously.

164-15 Moved by Honnold to move \$600.00 from Cover Crops to Travel and Training. Seconded by Koch. Motion carried unanimously.

165-15 Moved by Honnold to approve the following expenditures for Mac Donald to be used for Travel and training:

- P.F. Conference January 22 and 23rd for \$105.00
- Conservation Training January 25-29th for \$500.00.
- Soil Health Conference February 2-3 in Ames for \$150.00. Seconded by Koch. Motion carried unanimously.

BANQUET IDEAS

Place a small Christmas tree to plant as a door prize on each table. Call ISU for seedlings.

DISTRICT CONSERVATIONIST REPORT- Wayne Shafer

➤ *See attached report.*

- Discussed the engineering designs presented by Connor, it is very basic, they are projecting the placement of a culvert, the design does not show actual measurements.

- Hanrahan will provide a picture of a culvert fan tail and present to the board. Before anything can be decided Connor will need to provide more exact drawings and designs.
- Discussed Cedar Lake Watershed-Patty Weeks (Winterset Utility Board will meet with the board at the January meeting.

SOIL CONSERVATIONIST - Lance Porter

- EQIP and CSP are underway.
- Working on ranking EQIP applications.
- CSP re-enrolls are completed.
- CRP is underway.
- George is done working in this office January 1.
- Reported in George's absent Lance is helping with field work.

FARMBILL WILDLIFE BIGOLIST-Kelsey Drey

- Drey reported she had completed three trainings.
- She is meeting with landowners.
- Will attend two more trainings in January.

CONSTRUCTION- Barb Mc Donald

- Mc Donald gave updates on all projects.
- Discussed Badger Creek structure for Willis Jones. There is a lot of cattle pressure, board discussed fencing off the toe walls and allowing only flash grazing.

NEW BUSINESS

- Commissioners discussed elections and meeting date and time.
- Madison County will not request a summer intern; we will be getting an NRCS intern.
- Wallace Foundation Contribution died for lack of interest.
- Board noted Spring Regional will be Thursday March 3 in Dallas County.

OLD BUSINESS

- The commissioners will look for a district employee.
- January 12th Commissioners will meet with the Madison County Board of Supervisors at 11:30 to discuss urbanization. Same group as last meeting minus Dorff but will invite NRCS Urban Conservationists.
- January 19 10-3:00 Iowa Conservation Partnership Day-*Fitch will try and arrange to have Woods dropped off at the capitol door) Mac Donald will bring something to display.*

BILLS APPROVED: * REVOLVING * COOP * DISTRICT * BADGER CREEK

166-15 Moved by Koch to approve the following expenditures. Seconded by Honnold. Motion carried unanimously.

CHECK #	PAYEE	REASON FOR EXPENDITURES	Amount
1200BC	Lauterbach	49-2 fixing fence	200.00
1201BC	Dan Hanrahan	14-2 repairs	850.00
912COOP	Mac Donald	Reimb for printing	30.98
913COOP	Cashman	CPA payroll expenses	1980.00
5043REV	NACD	Dues	775.00
5044REV	Type Express	Website	30.00
5045REV	Water Rocks	Mac Donald registration will be reimb. For \$500.00	595.00
5046REV	Postmaster	Stamps	196.00
5047REV	Type Express	Website	45.00
5048REV	Iowa Prison Ind.	Signs for banquet	381.65
5049REV	Us POSTAL Service	Box rent	68.00
5050	Library	Room deposit	25.00
5051	Mac Donald	Reimb. for banquet envelopes	80.19
5052	Mac Donald	Reimb for hanging up signs	34.32

- Commissioner signed GAX salary reimbursement voucher for \$6,109.74.
- Commissioner signed GAX supplies reimbursement for \$95.00.
- Commissioner signed FARM Bill XIII for CDI over reporting payment.

167-15 Moved by Koch to approve \$80.00 for the Winterset Envirothon team. Seconded by Woods. Motion carried unanimously.

COMPLETED COST SHARE AND MAINTENANCE AGREEMENT APPROVED

168-15 Moved by Woods to approve the following cost share projects. Seconded by Koch. Motion carried unanimously.

- #51388 Randy Gamble for 150 acres cover crop at \$2,250.00.
- #50675 Robert Witt Jr. for 24 acres cover crop at \$600.00
- #47478 Mark Oehlerking for 90 acres cover crop at \$2,250.00
- #51388 Randy Gamble for 150 x \$15.00/ac. cover crop at \$2,250.00
- #48484 Jon Schreurs for 9 ac x \$15.00 cover crop at \$135.00.
- #51860 Pat Cook for 76 ac x \$15.00 cover crop at \$823.50.

NRCS can't sign off on the above cover crop applications because, COOP used recommended seed rate at 50. lbs. per ac. NRCS specs are 75lbs/ac. Per DSCWQ - Diane will mail in cert pages, Vince will sign. Lori will return then Diane will scan in all needed information

The next two applications are done but have not been certified, I will not send them until the techs sign off on them.

#50894 Ruth Rabinowitz South township for 5.5 acres of forest stand improvement. Eligible cost share is \$412.50. Maintenance agreement approved also.

#46560 Paul Cain for 2800 feet of narrow base terrace. Total eligible cost share is \$11,306.91. Maintenance agreement approved also.

CONSERVATION PLAN(S) APPROVED

169-15 Moved by Woods to approve the following conservation plans. Seconded by Koch. Motion carried unanimously.

Grossman	Kirkland	Johnson
Grossman	Poindexter	Phillips
Grossman		Gibson
Bigelow	Schreurs	Orton
Witt	Schreurs	JP&D
Bigelow	Johnson	

AMENDMENT (S) APPROVED

170-15 Moved by Woods to approve the following amendments. #46560 Paul Cain amend Original estimated cost of \$19,198.02 to \$22,613.82 Amend original cost share of \$9,599.01 to \$11,306.91. Seconded by Honnold. Motion carried unanimously.

COST SHARE APPLICATION (S) FOR COST SHARE APPROVED

171-15 Moved by Woods to approve #52626 Lance Lauterbach section 21 Jefferson township Badger Creek Watershed for 1,500 feet of narrow base terrace, 1,200 feet of 5 inch tile, 3 six inch intakes, 2 6 inch outlets. Total estimated cost is \$8,164.25 75% cost share is \$4,082.13. Seconded by Koch. Motion carried unanimously.

172-15 Moved by Koch to approve #52689 Brad Van Weelden section 15 Crawford for 33.6 acres of forest stand improvement. Total estimated cost is \$5,376.00 75% cost share is \$4,032.00. Seconded by Honnold. Motion carried unanimously.

GROUP PLANNING REQUEST APPROVED

173-15 Moved by Koch to approve Ben Johnson and Tom Griffith section 10 Scott township for a group planning request.

ADJOURNMENT

Moved by Honnold to adjourn the meeting. Seconded by Woods. Motion carried unanimously. Meeting adjourned at 11:30.

Frederick Martens
Frederick Martens
Chairman

Diane Fitch
Diane Fitch
Secretary

Approved: 1-20-15

MONTHLY FINANCIAL AUDIT

- SWCD CD (Union State cert. #28855 – account number 702285 3.05 _____)
- SWCD REGULAR SAVINGS (Union State 616656) _____
- COOP FUND (Union State 1944169) _____
- SWCD REVOLVING FUND (Union State 1944134) _____
- BADGER CREEK WATERSHED (levy account) _____
- _____

In my monthly audit I determine the accuracy of the books, look for inconsistencies or errors, provide recommendations for corrective action, verify that all funds were sent through appropriate channels and assure the Madison County resources were managed in a businesslike manner within the regulations established by the State of Iowa and the Madison County Soil and Water Conservation District Commissioners.

Mike Koch
Mike Koch Co-Secretary/Treasurer

Diane Fitch
Diane Fitch State Secretary /Treasurer

**Board of Supervisors with Commissioners
January 12th at the Winterset Library at 11:30**

NEXT REGULAR MEETING

WEDNESDAY JANUARY 20, 2016
AT
9:30 A.M.