

MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT
WINTERSSET, IOWA DISTRICT MINUTES

January 20, 2015

COMMISSIONERS

FREDERICK MARTENS

MIKE KOCH

TIM PALMER

LIZ WOODS

DUANE HONNOLD

CALL TO ORDER

Chairman Frederick Martens called the regular meeting of the Madison County Soil and Water Conservation District Commissioners to order Tuesday, January 20, 2015 at 11:03 a.m. in the NRCS office.

THOSE PRESENT:

Frederick Martens	Chairman	Liz Woods	Commissioner
Mike Koch	Co Sect/Treasurer	Dan Hanrahan	Assistant Commissioner
Tim Palmer	Vice Chair	Jeff Koch	Assistant Commissioner

Staff

Wayne Shafer	District Conservationist
Anna Mac Donald	Badger Creek Watershed Coordinator

Kaly Adkins	Americore Wildlife Biologist
Diane Fitch	State Secretary

APPROVAL OF THE AGENDA

01-15 Moved by Woods to approve the January 20, 2015 agenda with the addition of the Annual Work plan. Seconded by Koch. Motion carried unanimously.

APPROVAL OF THE MINUTES

02-15 Moved by Woods to approve the December 16, 2014 regular minutes. Seconded by Koch. Motion carried unanimously.

APPROVAL OF THE TREASURER'S REPORT

03-15 Moved by Koch to approve the treasurer's report. Seconded by Woods. Motion carried unanimously.

NRCS REPORT-Wayne Shafer DC

- See attached report.
- Explained Conservation Planning protocol. Much discussion from the floor.
- Woods and Palmer will work on a CDI resolution concerning compliance; this will be on the February agenda.
- 12:30 recessed for lunch and pictures
- Resumed meeting at 12:50.

PRIVATE LANDS HABITAT SPECIALIST REPORT-Kaly Adkins

- See attached report.

BADGER CREEK WATERSHED-Anna Mac Donald Watershed Coordinator

- See attached report.

Badger Creek Budget Hearing and Annual meeting will be February 10 at 9:00 regular meeting to follow.

Met with Patty Weeks, a new member of the Winterset Utility Board, she wants ideas and partnerships to help protect Cedar Lake Watershed. She invited an SWCD staff person and a commissioner to their next meeting; she will let us know time and date.

04-15 Moved by Koch to leave the Badger Creek tax levy at \$1.08. Seconded by Palmer. Motion carried unanimously.

We need to do repairs on Golightly, Radke, Mc Laughlin and Sterner in the Badger Creek Watershed.

05-15 Moved by Koch to allow Mac Donald to attend the Iowa Soil & Water Quality Funding Summit February 6, 2015, which is free of charge.

06-15 Moved by Koch to pay for the registration fee for Mac Donald to attend the Iowa Water Conference March 2-3. Seconded by Woods. Motion carried unanimously.

CONSTRUCTION- George Jensen

- Wrapping up completed projects.
- Hase is working on legal descriptions.
- Met with Adair and Guthrie counties, we are planning on holding a contractors meeting February 18th at the Menlo Restaurant.

07-15 Moved by Koch to give Adair County \$200.00 for our share of the contractor meeting. Seconded by Palmer. Motion carried.

08-15 Moved by Palmer to place an ad in the Shopper informing all contractors of the contractor meeting. Seconded by Woods. Motion carried unanimously.

09-15 Moved by Koch to pay up to \$50.00 so Jensen may purchase bits and extensions for a flag pounder. Seconded by Woods. Motion carried unanimously.

ELECTION AND SWEARING IN OF OFFICERS

10-15 Moved by Palmer to retain current officers. Seconded by Woods. Motion carried unanimously. Officers are as follows:

Chairman	Frederick Martens
Vice Chair	Tim Palmer
Treasurer	Mike Koch
Co-Treasurer	Liz Woods
Commissioner	Duane Honnold

➤ Koch and Martens took the oath of office.

Liz Woods, Frederick Martens and Mike Koch may sign checks. Two signatures required for checks for more than \$500.00.

11-15 Moved by Koch to retain the following assistant commissioners. Seconded by Palmer. Motion carried unanimously.

Assistant Commissioners:

Dan Hanrahan	
Jeff Koch	<i>positions were accepted</i>
Tim Armstrong	
Dan Ryner	

NEW BUSINESS

- Hanarahn informed board he is working on the Farm Bureau Conservation Tour.
- Board reviewed Financial Policies check list, all commissioners signed the document. *Fitch will document on the form why commissioner Honnold is unable to sign.*

12-15 Moved by Palmer to apply for a summer intern. Seconded by Koch. Motion carried unanimously. *Mac Donald will write the job description and post the position if we are approved.*

13-15 Moved by Koch to sign and approve DNR contract for Kaly. Seconded by Woods. Motion carried unanimously.

➤ Cost share prices will be complied and discussed at the March meeting.

BILLS APPROVED: * REVOLVING * COOP * DISTRICT * BADGER CREEK

14-15 Moved by Koch to approve the following expenditures and vouchers. Seconded by Woods. Motion carried unanimously.

Check #	Recipient	Reason for Expenditure	Amount
4974REV	Type Express	Website	\$45.00
890COOP	Mac Donald	Short payroll	\$94.01
891 COOP	Practical Farmers of Iowa	Mac Donald conference registration	161.00
892 COOP	Universal Printing	Badger Creek newsletters	208.44

#5 Salary Reimbursement **November** Badger Creek Watershed \$3,754.81.

#6 Salary reimbursement **December** Badger Creek Watershed \$3,754.81

Badger Creek Travel and Training reimbursement voucher \$161.00

Badger Creek Information & Education voucher \$208.44

#1 IM Voucher for commissioner's expenses you have spent \$3,004.39 of the original allocation of \$2,000.00, \$1,004.39 over which came out of your revolving fund.

AMENDMENTS APPROVED

15-15 Moved by Palmer to approve #42507 Nelda Beeler amend completion date to July 15 this will make completion date one year from approval date. Seconded by Koch. Motion carried unanimously.

CONSERVATIONS PLANS APPROVED

16-15 Moved by Palmer to approve the following conservation plans for Henrichs Farm Partnership and K. Sawyers- Sawyers Trust. Seconded by Woods. Motion carried unanimously.

COMPLETED PROJECTS/MAINTENANCE AGREEMENTS APPROVED

17-15 Moved by Palmer to approve the following completed cost share projects. Seconded by Woods. Motion carried unanimously.

#41875 Dean Bartelt for 50 acres cover crop, eligible cost share is \$1,250.00. Maintenance agreement approved also.

#43088 Rabinowitz Family LP for 1.73 acres grassed waterway. Total eligible cost share is \$5,207.55. Maintenance agreement approved also.

#26542 Baur Farms for 4,750 feet of narrow base tile outlet terrace. Total eligible cost share is \$8,875.51. Maintenance agreement approved also.

#342187 Paul Marston for 1,686 feet of narrow base tile outlet terrace. Total eligible cost share is \$7,888.36. Maintenance agreement approved also.

BADGER CREEK PROPERTY TAX EXEMPTIONS

1. JP&D Partnership pond and fill
2. Thomas & Mary Roach flood and erosion control, livestock water, incidental uses.
3. Greg Joura erosion control and incidental recreational uses.
4. Don Waller erosion and flood control and incidental recreational uses.
5. K Properties erosion control and incidental recreational uses.
6. Rouw family Farms LLC erosion control and incidental recreational uses.
7. Bruce Kempkes stabilization erosion prevention.
8. Gene Armstrong floodwater control structure.
9. Mary Sterner erosion control and flood control.
10. Donald Noack Trust erosion control and incidental recreational uses.
11. Bob Van Scoy water control.
12. William Radke erosion control and incidental recreational uses.

13. Betty and Vernon King erosion control and flood control incidental recreational uses.

APPLICATIONS FOR COST SHARE APPROVED

No action.

ADJOURNMENT

Meeting adjourned at 2:10

Frederick V. Martens

Frederick Martens
Chairman

Diane Fitch

Diane Fitch
Secretary

Approved: 2-10-15

**Badger Creek Budget Hearing and Annual
meeting will be February 10 at 9:00.
Regular meeting to follow.**

Budget

- Additional POL funds mentioned previously
- Need to transfer funds to cover Iowa Water Conference...

Miscellaneous

- Worked with DNR Fisheries staff to install future fish habitat at Badger Creek Lake
- (Still) need to do ATV training

Calendar of Events

2015 = International Year of Soils!

- January 8: Farmer Roundtable Discussion on Cover Crops at Trinity Lutheran Church
 - January 19: Dr. Martin Luther King, Jr. Day (**Holiday**)
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- January 22-24: ***Practical Farmers of Iowa Annual Conference** in Ames
 - January 29: **Iowa Conservation Partnership Day** at Statehouse
 - January 31: ***SWCD Annual Conservation Awards Banquet** at Interstate 35 High School
 - February 6: ***Iowa Soil & Water Quality Funding Summit** at Wallace Building (free!)
 - February 17-18: **Iowa Cover Crops Conference** at Sheraton Hotel in WDM (Earlybird Reg 27th)
 - March 2-3: ***Iowa Water Conference** in Ames
 - April 26-May 3: **Soil & Water Conservation Week** *Local Heroes: Your Hardworking Pollinators*

* Anna plans to attend these events

Action Items:

- Iowa Soil & Water Quality Funding Summit – I have already registered for this (it's free)
- Approval to attend Iowa Water Conference

Submitted by Anna MacDonald



P.S.

Left: I got to meet USDA Deputy Secretary of Agriculture **Krysta Harden** on December 15th! (She used to be the CEO of the National Association of Conservation Districts!)

Right: Future fish habitat at Badger Creek Lake



PROJECT COORDINATOR'S REPORT

Madison County SWCD Commissioners Meeting
Tuesday, January 20, 2015

Administrative

- Q2 report due January 15
- PFI Annual Conference Registration due January 15

Outreach

- **Newsletter**
 - Sent to printer; hopefully will send out this week
- **Cover Crop Events**
 - **Hosted informal roundtable discussion** on Thurs. January 8th at the Lutheran Church; 6 farmers from Badger Creek Watershed in attendance.
 - Will use producers' suggestions to invite speakers and plan a public cover crop workshop later this winter.
- Continue to work on specific **webpage** for BCL Watershed Project
- Develop interpretive signs for cover crops (for state land, and possibly Howell's)
 - Plan ahead for next year ... maybe look for grant funding? More comprehensive signs?
- Continue to maintain social media **pages** (Facebook, Twitter, Flickr)

Assessment & Evaluation

- Water sampling concluded
 - Lake Monitoring Coordinator Michelle Balmer is compiling the summary report
 - Expecting summary this week or next
- Use Pollutant Reduction Calculator (PRC) for reporting completed practices
- Establish and maintain a GIS project for the watershed to document practices (winter activity)

Practices

- **State Land**
 - After sites are flagged, DNR Field Engineer will solicit bids for woody veg clearing
 - CET Bruce Dake will be designing structures this winter
- **110th Street Stream Crossing Subwatershed**
 - Beaver dam removed
 - Beaver and muskrats trapped
- **Grade Stabilization Structure on Private Land (130th & Prairieview Ave.)**
 - Due to a correction in runoff curve number calculation, the pipe will be increased from 16" SMP to 24" SMP, as well as an increase for the sand filter diaphragm (in order to keep the original design elevations), increasing the cost by \$1200.
 - Requested additional \$1200 from POL (approved by commissioners, sent request to Tony Toigo at IDALS)

Private Lands Habitat Specialist

January 2015 Report

Madison County Commissioners
Meeting

Tuesday, January 20, 2014



Outreach

- Landowner Mailings for Potential Wetland Restoration (CP23)
 - Most lucrative cost share option available right now
 - Identify <51% hydric soils, within floodplain,
 - Completed for Badger Creek Lake Watershed, 3 Mile Lake Watershed, and 12 Mile Lake Watershed
 - Will incrementally send out to other priority watersheds
- Article in Badger Creek Lake Newsletter
 - Introduction to the watershed
 - Updated information on state and federal funding

Next Steps

- Landowner visits
 - Hope to increase after outreach materials circulate
 - Steady even without specific outreach
 - Create conservation and wildlife plans as needs arise
- Identify potential CP-23/Restorable Wetland sites in priority watersheds
 - All potential areas in priority watersheds identified
 - Extensive work on correct criteria identification
 - RESTORABLE
- CRP
 - Process Madison/ Union County requests

Miscellaneous

- **CWD testing**
 - **Collect brainstem and lymph nodes for testing**
 - **Reached goal for Madison County, still collecting for Union**

- **Fish Habitat building at Badger Creek Lake**
 - **Weigh down cedar trees with cement blocks to sink through ice**

- **Trainings/Meetings**
 - **Completed**
 - **AmeriCorps**
 - **Safe Defensive Driving**
 - **Toolkit/GIS tracking**
 - **PWL team meeting**
 - **Aglearn**
 - **Scheduled**
 - **Prescribed Burning (March)**